

REPORT: 23.095
LAVERSTOCK AND FORD PARISH COUNCIL
SUBJECT: Grant Applications
Report Author: Trudi Deane, Parish Clerk
DATE: 14th July 2023

1. Report Summary

A report to councillors summarising grant applications received in June/July 2023.

2. Background

The Clerk has received 3 grant applications. The Grant Policy can be viewed on the Parish Council website.

3. Summary

Wiltshire Wildlife Trust

In partnership with the Parish Council, WWT and the Land Trust are holding a community day on Castle Hill Country Park in September. WWT have applied for £364 towards the provision of toilets and a generator on the day. The application is attached as Annex One. If approved, funds could be taken from the grants budget or the community events budget.

Salisbury Pantry

Salisbury Pantry is a social supermarket run by Salisbury City Council. The Pantry have applied for £2625 in order to provide services for residents in the Laverstock and Ford parish. The application is attached as Annex Two. It should be noted that the application has been calculated for a full 12 months. As the application is being considered in July, the Clerk suggests the sum should be reduced by one third to £1750, to cover the remaining two thirds of the 2023/24 financial year. A review of success in October/November, would enable councillors to consider funding allocations in the budget for 2024/25.

St Josephs

St Josephs Catholic School are holding an activity week, and as part of enrichment activities plan to visit Whitebridge Spinney. They would like to offer students the opportunity to assess water quality, and have applied for £50 to purchase two water sampling kits. Their application is attached as Annex Three.

4. Recommendations

That in accordance with the powers granted under Section 137 of the Local Government Act 1972, the council considers granting:

£364 to Wiltshire Wildlife Trust for the provision of toilets and a generator at the Community Day

£1750 to Salisbury City Council towards Salisbury Pantry

£50 to St Josephs Catholic School towards the purchase of water sampling kits.

ANNEX ONE

LAVERSTOCK & FORD PARISH COUNCIL

Application for Grant for Voluntary Organisations

Local Government Act 1972, Section 137

Please be advised that all applicants are invited to attend and address the Laverstock and Ford Parish Council Meeting deciding your application.

Although this is not compulsory it is seen to be beneficial especially for grant applications over £500.

Please do not hesitate to contact the Parish Council if you need help completing this application.

1. Name of Organisation.

Wiltshire Wildlife Trust

2. Amount of Grant Aid being requested.

£364

3. Please detail your project or activity and explain why you need this grant funding.

Working jointly with the LFPC and The Land Trust we are planning our second Community Fun Day at Castle Hill Country Park on Sunday 17th September 2023. After the success of last years event, we have all agreed to run this day again. The day aims to provide more activities than last year, still working many other charities and local groups. We would like to provide toilet facilities for the stallholders and members of the public, as well as the generator that allows us to have food and drink stands again.

The event aims to showcase the best of both the country park and also other local community groups and environmentally linked initiatives. Because this is being pulled together with no budget, we do not have any available funds to pay for initial outlay costs such as providing toilets and power and are wholly reliant on the good will of those attending to make the event a success.

These two elements are critical to the success of the day, and we believe the extra comfort to lead to greater success for all managing partners.

4. Please explain how your project or activity supports the Laverstock and Ford Parish Council's Parish Plan.

This is on the Laverstock and Ford Parish website <http://www.laverstock-ford.co.uk>

The event will support the Parish Plan against the following sections:

Local facilities: All of the stallholders attending are from local businesses or organisations. For example, Share Salisbury will be attending which provide a library type service to local residents. Except that it is more than books, and will loan out tools, appliances and children's toys all off which have a direct benefit to residents of the local area.

Protecting the Environment. The whole theme of the event is to enable people to enjoy and understand more of the Country Park. There are several environmental organisations attending, along with guided walks specifically looking at important species and habitats. The more people are engaged with their local environment, the more willing they are to protect it.

Facilities and Activities for young people. While the Country Park contains some obvious attractions for young people, we hope to be able to introduce residents to some other options. Stallholders will be running children's activities to show new ways to explore the park. With the bike park nearing readiness it's also a wonderful opportunity to highlight a project run by teenagers getting involved with their local community and working to improve health and wellbeing in the process.

Schools. We have managed through this event to make links with Greentrees school, who have declined previous invitations to work with us. We feel this is a wonderful chance to open doors and set up a continued relationship where we can get pupils out onto site more frequently and enrich their experiences of nature.

Sense of community. Again, this is at the heart of what we are hoping to achieve. We want to bring together residents from across the parish and introduce them to some new groups, ideas, activities all of which take place in their area and may not be getting the voice they need. We really want to showcase some of what's really exciting and unique to the area, and encourage everyone to get involved in a fun and educational way.

-
5. Please explain how your project or activity meets the criteria set out in the Laverstock and Ford Parish Council's Grant Policy. This is on the Laverstock and Ford Parish website <http://www.laverstock-ford.co.uk>

The community focus of this event will look to improve life locally for both residents and businesses by promoting those that need it, and introducing others to new aspects that they may not have been previously aware of.

There is no financial gain being made, purely the provision of a facility.

There is no political or religious link to the event.

The assistance would go to Wiltshire Wildlife Trust, not an individual.

Quotes have been received and negotiated down as low as possible. The lowest quote also came from the most local supplier. The Generator we took last year from Riverbourne Community Farm, Unfortunately I do not have a quote to provide you with as of now, however I will send to the clerk as soon as possible £100 is assumed from last year. (Loo Quote attached with this form)

No other grants have been applied for.

We would be happy to share our budgets for the site, to show that there is nothing remaining for events such as this.

-
6. Approximately how many of those who will benefit are Laverstock and Ford Parish residents?

Approx. 90% The event is aimed at, and run by local residents.

-
7. What will be the total cost of the above project or activity?

£364, £264 for the loos, and £100 for the generator Hire

-
8. Have you applied for grant/s for this same project or activity to any other organisation/s? Please give details and dates when applications are allocated.

No

-
9. If the total cost of the project or activity is more than the grant being applied for, how will the residue be financed?

N/A

-
10. Name and Address of Contact.

Josh Rogers
Wiltshire Wildlife Trust | Elm Tree Court | Long Street | Devizes | Wiltshire | SN10 1NJ

-
11. Role with the applying organisation.

Project Officer – Wild Landscapes

-
12. Telephone Number and email address of contact.

Josh's Mobile: 07876298995

josh@wiltshirewildlife.org

-
13. Is the Organisation a Registered Charity? If yes, please give registration number.

Yes. Registered Charity No. 266202

-
14. Does the Organisation have a bank account?

Yes.

Signed

J.T Rogers

Date 19/06/23

You may use a further page of A4 to submit any further information which you feel will support this application.

Please send this application to:

Andrew Prince, Parish Clerk, Laverstock and Ford
Parish Council, 3 Pilgrims Way, Laverstock,
Salisbury SP1 1RZ
Email: parish-clerk@laverstock-ford.co.uk

ANNEX TWO



Laverstock & Ford Parish Council

incorporating Bishopdown Farm, Ford, Hampton Park, Laverstock, Longhedge, Old Sarum, River Down Park and parts of Milford

Application for Grant for Voluntary Organisations

Local Government Act 1972, Section 137

Please be advised that all applicants are invited to attend and address the Laverstock and Ford Parish Council Meeting deciding your application. Although this is not compulsory it is seen to be beneficial especially for grant applications over £500.

Please do not hesitate to contact the Parish Council if you need help completing this application
communications@laverstock-ford.co.uk

JLB/MARCH2023

1	Name of Organisation and date (<u>the</u> name of your club, charity etc. plus date of application)
	Salisbury City Council (Communities team – Salisbury Pantry) Parish Council
2	Amount of Grant aid being requested (how much money are you asking for?)
	£2625
3	Tell us about the project or activity you are applying for financial support for (this space is for a summary, you can also include further detail and supporting documents with this application).

Salisbury Pantry is a social Supermarket run by Salisbury City Council. It is part of the Church Action Poverty not-for-profit franchise “Your Local Pantry” and operates at 59 Catherine Street. The shop is a membership scheme for people on low incomes or facing debt challenges and enables members to shop once a week for £5, giving them a shopping basket worth around £30. The shop includes ambient, fresh fruit and veg, as well as some chilled and freezer items. The food supply is made up of a range of donated and redistributed food. Grant bought food was introduced to the supply in May 2022 as demand significantly increased. When opened in (April - Sept 2021) the pantry provided 35 to 45 shops per week to residents of the Salisbury City Area. As the Cost-of-living crisis has progressed demand for the service has increased and we now provide an average of 100 shops per week. We have seen demand increase from our surrounding areas and Parishes, and it is our aim to continue the service and to either redirect those in need to other local services nearer to them or accommodate them ourselves.

Last year we distributed 52,000 items of food and had a reach of 1876 people, including the whole household of each member. We project that this year we will need to reach 83,000 items of food to maintain our service as a 15% projected increase on demand. This year so far we have a reach of 893 people.

We have been unable to promote our services in other areas as we are currently only just meeting the needs of our current active membership of 330 households (i.e. they have shopped with us in the last 9 weeks) though in reality we have a number of members from surrounding parishes, particularly those who work in the city centre. We currently have

Whilst we are already supporting some of your residents, we currently have to prioritise Salisbury City Residents when we reach membership capacity. This happens about once every 3 months, meaning that residents outside the city boundary spend longer on our waiting list.

We are making this application in support of increasing our grant funded food purchases in order that Laverstock and Ford Parish Council can actively promote the service to their residents. This funding would also enable us to advertise the Pantry as “for Salisbury City and Laverstock and Ford Parish Council residents”.

For each shop we give out we need to spend £12 and the members pay £5, leaving us £7 per shop to fundraise for. Members Shop an average of 25 times per year.

We estimate that we would support the equivalent of 15 members across a 12-month period, from the Laverstock and Ford Parish area.

This would incur an additional cost of £2625, as applied for.

4	<p>Please explain how your project or activity supports the Laverstock and Ford Parish Council's Parish Plan (available to view at www.laverstockford-pc.gov.uk)</p>
	<p>The Pantry Model is about individuals retaining control of their own lives which is central to the feedback you received from your residents. The Cost-of-living crisis had put unprecedented pressure on the household budgets of many people across the country and Wiltshire. By using the Pantry people can better manage the demands on their income with a view to preventing energy supplier arrears and other forms of debt. The Pantry also operates as a first port of call for many members in being signposted to mental health, financial and social support. The Pantry runs an active signposting service at the point of membership application and produces a range of documents made available to every shopper regarding other services in our area and updates them regularly.</p> <p>Member feedback</p> <ul style="list-style-type: none"> • “This has stopped me having to make the choice between shopping and turning my heating on.” • “I would have been using the food bank for sure if not for this place but it feels like charity doesn't it. I don't want a handout.” • “I've paid back my council tax since I started shopping in here. I don't know how I would have done that otherwise.” • “I wouldn't have know bout the warm and safe thing. They help us me talk to my electricity supplier and sort out a payment scheme. The volunteers told me about that.” <p>This feedback gives a meaningful indication of how the social supermarket model gives people back some control and contributes to Community Resilience. The Pantry also gives members choice, rather than simply receiving a food parcel and while we will still refer to the food bank for our members who are in crisis, our mission is to help individuals avoid crisis one shop at a time.</p> <p>Salisbury Pantry also provides food via the Fare Share and Fareshare go schemes through which food from major suppliers and local supermarkets, that would otherwise go to waste, is directed to the people who need it most. For Salisbury City Council this speaks to our Greener City agenda and would also speak to Laverstock and Ford Parish's strategic goal of “Encouraging Sustainability”</p>
5	<p>Please tell us how your project or activity meets the criteria set out in the Laverstock and Ford Parish Council's grant policy (available to view at www.laverstockfordpc.gov.uk)</p>
	<p>Salisbury Pantry is a not-for profit project, run by the Salisbury City Council communities team for the benefit of local residents and already accessed by residents of Laverstock and Ford Parish Council.</p> <p>Salisbury city council make no profit from the service and all grants and incomes are spend through a ring fenced budget for the project.</p>

5	<p>Approximately how many people who will benefit from your project or activity are residents of Laverstock and Ford Parish?</p>				
	<p>We are only able to provide a snap shop of the months April, <u>May</u> and June 2023 as our membership numbers and make up changes as people's circumstances change.</p> <ul style="list-style-type: none"> • 5 members from the Ford <u>area</u> (4 have shopped in this 3 month period) • 6 from <u>Laverstock</u> (3 have shopped in this three month period) • 3 from <u>Bishopdown Farm</u> (2 have shopped in this three month period) <p>Our Aim through this application is to see an increase to the equivalent of 15 active members shopping with us over the next 12 months with support from the Parish Council to promote our services in your area.</p>				
7	<p>What will be the TOTAL cost of your project/activity (not just the money you are applying for in this application but the overall cost of the project)</p>				
	<p>£37,000 in food and volunteer running costs – 2023/24 £5000 in - other running costs</p> <p>Total - £43,000</p> <p>Plus £12,000 in additional staffing costs, beyond the core salary provision made by Salisbury City Council.</p>				
8	<p>Have you applied for grant/s for this project or activity from any other source? (Please give details and tell us the dates of when these monies will be awarded)</p>				
	<p>Our Projected income for this year is</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Shop Income</td> <td style="text-align: right;">£21,000</td> </tr> <tr> <td>Salisbury City Council Community Lottery good cause</td> <td style="text-align: right;">£3000</td> </tr> </table> <p>Last year we received Grants from SCORE, Awards for All, Wiltshire Council Household Support Fund.</p> <p>We will be eligible for a SCORE Grant again in November and will reapply.</p> <p>Wiltshire Council Household Support Fund has not yet reopened for this <u>year</u> but we will reapply for the maximum £2500 when it does.</p> <p>We intend to make another Awards for All Grant application when we are eligible again in September, to address the current £4000 shortfall in our staffing and other running costs such as a local pantry franchise costs, equipment maintenance and marketing etc.</p>	Shop Income	£21,000	Salisbury City Council Community Lottery good cause	£3000
Shop Income	£21,000				
Salisbury City Council Community Lottery good cause	£3000				

9	<p>If the TOTAL cost of your project/activity is more than the grant being applied for how will you fund the remaining costs?</p>
	<p>As outlined above.</p> <p>Further small grants and awards that we hope to apply for when they reopen <u>are</u></p> <ul style="list-style-type: none"> • Arnold Clark • Wessex Water Community Fund <p>It should be noted that there are <u>a number of</u> funds we are not eligible for as a Parish Council, rather than a Charity.</p>
<p>LAVERSTOCK & FORD PARISH COUNCIL GRANT <u>APPLICATION</u> page 3 of 5 JLB/MARCH2023</p>	

10	<p>Name and Address of your Organisation/Charity/Club etc. (<u>as</u> detailed on the bank account that any funds awarded will be paid to. Please include your Charity Registration number if you are applying as a Charity)</p>
	<p>Salisbury City Council The Guildhall Market Place Salisbury Wiltshire SP1 1JH</p> <p>(The Pantry Service operates from ,59 Catherine St, Salisbury SP1 2DH)</p>
11	<p>Name and contact details of primary <u>contact</u> (the person who has responsibility for making this application within your group/organisation)</p>

	<p>Saran Gregson Communities Manager Communities Team Offices</p> <p>Bemerton Heath Centre, SP2 2DH 01722 410100</p>
12	What is your role within the organisation? (group/club/charity etc.)
	<p>As Communities Manager I oversee the community development programme and team, within which the Pantry sits as a not-for-profit project. I line manage the Pantry Manager and am responsible for the Environmental Health registration and franchise agreement with Your Local Pantry.</p>
13	Does your Organisation/Charity/Club etc. have a bank account?
	<p>Yes</p>
<p>LAVERSTOCK & FORD PARISH COUNCIL GRANT APPLICATION page 4 of 5 JLB/MARCH2023</p>	

ANNEX THREE



Laverstock & Ford Parish Council

incorporating Bishopdown Farm, Ford, Hampton Park, Laverstock, Longhedge, Old Sarum, River Down Park and parts of Milford

Application for Grant for Voluntary Organisations

Local Government Act 1972, Section 137

Please be advised that all applicants are invited to attend and address the Laverstock and Ford Parish Council Meeting deciding your application. Although this is not compulsory it is seen to be beneficial especially for grant applications over £500.

Please do not hesitate to contact the Parish Council if you need help completing this application communications@laverstock-ford.co.uk

1	Name of Organisation and date (the name of your club, charity etc. plus date of application)
	St. Joseph's Catholic School. (07/07/23)
2	Amount of Grant aid being requested (how much money are you asking for?)
	£50 - 00.
3	Tell us about the project or activity you are applying for financial support for (this space is for a summary, you can also include further detail and supporting documents with this application).
	As part of our Activity Week Enrichment, the science department are taking 40 students over 2 days to Whitebridge Spinney to carry out an environmental survey and "pond dipping" activity. We would like to be able to include a water quality survey and take and analyse samples. The money is needed to buy x2 water sampling kits: 1 for coliforms/bacteria. The other for chemical analysis eg. pH, phosphates etc.

4 Please explain how your project or activity supports the Laverstock and Ford Parish Council's Parish Plan
(available to view at www.laverstockford-pc.gov.uk)

Our visit will help identify the breadth of biodiversity at the Spinnery. We will also gain some information about water quality in that area.
This feeds into Policy 2 in the LFPCPP.

5 Please tell us how your project or activity meets the criteria set out in the Laverstock and Ford Parish Council's grant policy (available to view at www.laverstockford-pc.gov.uk)

I believe we fall into Category A with the grant policy.

5	Approximately how many people who will benefit from your project or activity are residents of Laverstock and Ford Parish?
	30 approx.
7	What will be the TOTAL cost of your project/activity (not just the money you are applying for in this application but the overall cost of the project)
	£ 180
8	Have you applied for grant/s for this project or activity from any other source? (Please give details and tell us the dates of when these monies will be awarded)
	No.
9	If the TOTAL cost of your project/activity is more than the grant being applied for how will you fund the remaining costs?
	NA

10	Name and Address of your Organisation/Charity/Club etc. (as detailed on the bank account that any funds awarded will be paid to. Please include your Charity Registration number if you are applying as a Charity)
	<p>ST. JOSEPH'S CATHOLIC SCHOOL CHURCH ROAD . LAVERSTOCK SALISBURY. SP1 1QY.</p>
11	Name and contact details of primary contact (the person who has responsibility for making this application within your group/organisation)
	<p><i>Phone/Mobile, email and address</i></p> <p>MR. ROBERT DANIEL .</p>
12	What is your role within the organisation? (group/club/charity etc.)
	<p>SCIENCE TEACHER</p>