Report 23.103 - Finance

This is an abbreviated Finance Report for the end of June 2023. All payments for approval of Council are shown in **Bold Print** and are highlighted in yellow. Personal information has been redacted. Some pages have been replaced by Reports created by the Scribe Accounting system. Scribe will eventually replace all excel reports.

Page	**Contents**
1	SUMMARY PAGE
2, 3 & 4	SUMMARY OF RECEIPTS and PAYMENTS. (Scribe Report) • This shows all Income and Expenditure for the period 1st April to 30th June 2023, and compares it to the Annual Budget. The last column shows the Net Position both as a value and a percentage against the approved Budget. At the end of the 1st quarter there should be 75% of the budget remaining. Anything less indicates an overspend. • Page 3 shows separate cost centres for all the Council's earmarked reserves, both maintenance and capital. These have no allocated budget. Page 4 shows total Receipts and Payments for year.
5	BANK RECONCILIATION (Scribe Report). Total funds held £1,491,077.69.
6	RECEIPTS for JUNE 2023. (Excel) • Total receipts £18,890.51. These include a refund of VAT of £7,962.43 and £1,675 of advertising revenue from the Newsletter.
7	BACS PAYMENTS in JUNE 2023 (Excel report). A total of £56,723.91. Approved by Council on 19th June.
8	DEBIT CARD & DIRECT DEBITS in JUNE 2023. Total **£1,556.24** for approval by Council **on 17th July 2023**.
9	BACS PAYMENTS in JULY 2023. Total **£27,031.05** for approval on **17th July 2023**.
10 &11	Treasury Deposit Report. Funds are held in a 32-Day Notice Account and the CCLA Public Sector Deposit Fund. The 32-Day Notice Account earned interest of £752.37 which remains on deposit. The CCLA PSDF had a dividend of £4,084.00. £20,000 was withdrawn to meet June payments. Total funds on deposit on 30th June 2023 were £1,469.800.94.
12	RESERVES BALANCE (Scribe). Total Capital & Earmarked Reserves £1,320,425.92.

Laverstock & Ford Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 30/06/2023)

Income

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
1	Precept	295,838.00	147,919.00	-147,919.00				-147,919.00	(-50%)
2	Lease and Site Rental	5,790.00	1,422.66	-4,367.34				-4,367.34	(-75%)
3	Newsletter Advertising	5,000.00	2,300.00	-2,700.00				-2,700.00	(-54%)
4	CIL		11,800.85	11,800.85				11,800.85	(N/A)
5	S106								(N/A)
6	Interest	7,500.00	2,150.69	-5,349.31				-5,349.31	(-71%)
7	Dividends	15,000.00	10,403.13	-4,596.87				-4,596.87	(-30%)
8	Grants & Misc.		16.20	16.20				16.20	(N/A)
59	VAT Refund								(N/A)
60	Insurance Rent		2,994.05	2,994.05				2,994.05	(N/A)
	SUB TOTAL	**329,128.00**	**179,006.58**	**-150,121.42**				**-150,121.42**	**(-45%)**

Administration

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
9	Salaries				115,000.00	31,025.85	83,974.15	83,974.15	(73%)
10	Mileage				2,850.00	420.30	2,429.70	2,429.70	(85%)
11	Office Sundries & Expenses				4,500.00	1,489.02	3,010.98	3,010.98	(66%)
12	Equipment & IT				3,000.00	479.93	2,520.07	2,520.07	(84%)
13	Professional Fees				2,950.00	125.00	2,825.00	2,825.00	(95%)
14	Subscriptions				1,700.00	1,556.21	143.79	143.79	(8%)
15	Insurance				1,750.00	5,968.51	-4,218.51	-4,218.51	(-241%)
16	Grants				5,690.00	2,396.00	3,294.00	3,294.00	(57%)
17	Newsletter				7,500.00	1,172.00	6,328.00	6,328.00	(84%)
19	Training				1,500.00	300.00	1,200.00	1,200.00	(80%)
20	Councillor Expenses				250.00		250.00	250.00	(100%)
21	Business Support				5,600.00	1,806.13	3,793.87	3,793.87	(67%)
66	Community Engagement				7,870.00		7,870.00	7,870.00	(100%)
67	Youth Support				5,000.00	320.00	4,680.00	4,680.00	(93%)
68	Community Buildings				30,000.00	5,000.00	25,000.00	25,000.00	(83%)
	SUB TOTAL				**195,160.00**	**52,058.95**	**143,101.05**	**143,101.05**	**(73%)**

Environment

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
23	Bins & Litter				12,500.00	791.18	11,708.82	11,708.82	(93%)
24	Grass Cutting & POS Maintenan				31,400.00	6,748.32	24,651.68	24,651.68	(78%)
25	Trees				5,000.00		5,000.00	5,000.00	(100%)
26	Bus Shelters				1,000.00		1,000.00	1,000.00	(100%)
27	Play Parks Maintenance & Inspe				10,000.00	630.00	9,370.00	9,370.00	(93%)
28	Highways & SIDs				5,000.00	187.50	4,812.50	4,812.50	(96%)
29	Salisbury City Cemetery				4,550.00	4,784.45	-234.45	-234.45	(-5%)
30	Asset Replacement					60,170.01	-60,170.01	-60,170.01	(N/A)
31	Community Farm Support				10,000.00		10,000.00	10,000.00	(100%)

Laverstock & Ford Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 30/06/2023)

32	Miscellaneous							(N/A)
35	Longhedge Community Growing							(N/A)
36	Wiltshire Council Play Areas							(N/A)
39	Old Sarum Country Park Wesse:							(N/A)
40	Pilgrims Way Maintenance Pt 1							(N/A)
41	Pilgrims Way Maintenance Pt 2							(N/A)
42	Old Sarum Country Park							(N/A)
43	Old Sarum Country Park Extra F							(N/A)
44	Norman Drive Play Park					255.00	-255.00	-255.00 (N/A)
45	Old Sarum The Green					695.00	-695.00	-695.00 (N/A)
46	OSCC Play Park							(N/A)
47	Old Sarum Sport Wall							(N/A)
48	Old Sarum Swales					395.00	-395.00	-395.00 (N/A)
49	Old Sarum Swale Extra							(N/A)
50	Virginia Way Play Park							(N/A)
51	Robinson Grove Play Park							(N/A)
52	Hannah Way Play Park							(N/A)
53	Middleton Green Play Park							(N/A)
54	Mannock Field Play Park							(N/A)
55	Palmer Green Play Park							(N/A)
56	Castle Hill Country Park Play Pa					145.00	-145.00	-145.00 (N/A)
57	Longhedge Community Open Sp							(N/A)
58	Skatepark Graffiti Art Project							(N/A)
65	Longhedge Outdoor Gym							(N/A)
	SUB TOTAL				**79,450.00**	**74,801.46**	**4,648.54**	**4,648.54 (5%)**

S106

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
33	S106 Capital Expenditure							(N/A)
37	Old Sarum 9A9B Youth & Adult							(N/A)
38	Old Sarum Local Centre Youth &							(N/A)
61	Longhedge Play Area Improvem							(N/A)
62	Longhedge Cemetery Contributi							(N/A)
63	Bishopdown (HP1) Play Area Ma							(N/A)
64	Bishopdown (HP1) Play Area Co					17,849.33	-17,849.33	-17,849.33 (N/A)
	SUB TOTAL					**17,849.33**	**-17,849.33**	**-17,849.33 (N/A)**

CIL

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
34	Community Infrastructure Levy							(N/A)
	SUB TOTAL							**(N/A)**

Laverstock & Ford Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 30/06/2023)

Summary

NET TOTAL	**329,128.00**	**179,006.58**	**-150,121.42**	**274,610.00**	**144,709.74**	**129,900.26**	**-20,221.16 (-3%)**
V.A.T.		28,698.93			18,491.44		
GROSS TOTAL		**207,705.51**			**163,201.18**		

Laverstock & Ford Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/06/2023			
	Cash in Hand 01/04/2023			1,446,573.36
	ADD Receipts 01/04/2023 - 30/06/2023			207,705.51
				1,654,278.87
	SUBTRACT Payments 01/04/2023 - 30/06/2023			163,201.18
A	**Cash in Hand 30/06/2023** (per Cash Book)			**1,491,077.69**
	Cash in hand per Bank Statements			
	Petty Cash	01/08/2022	0.00	
	CCLA PSDF	30/06/2023	1,027,192.07	
	Lloyds 32-Day Term	30/06/2023	0.00	
	Lloyds 32-Day Deposit	30/06/2023	442,608.87	
	Trustee	01/06/2023	21,276.75	
				1,491,077.69
	Less unpresented payments			
				1,491,077.69
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**1,491,077.69**
	A = B Checks out OK			

Created by Scribe

RECEIPTS				MONTH	JUNE 2023						
Date	**How**	**From**	**Reason**	**POS**	**Precept**	**Interest**	**Newslett.**	**Misc.**	**CIL**	**VAT**	**Total**
Total Receipts Brought Forward				0.00	147919.00	7717.45	625.00	16.20	11800.85	20736.50	188815.00
2-Jun-23	BGC	HMRC	VAT Refund							7962.43	7962.43
8-Jun-23	FPI	Maton Tax Accounting	Advertising				225.00				225.00
20-Jun-23	BGC	Vodafone	Rent	1422.66							1422.66
20-Jun-23	FPI	Northwood Bassets	Advertising				250.00				250.00
23-Jun-23	FPI	Max Pressure Plumb.	Advertising				225.00				225.00
28-Jun-23	FPI	OS Community Cntr	Insurance Rent					2994.05			2994.05
29-Jun-23	FPI	Ben Maton Music	Advertising				225.00				225.00
30-Jun-23	BGC	Myddelton & Major	Advertising				375.00				375.00
30-Jun-23	FPI	Ashbourne Motors	Advertising				375.00				375.00
30-Jun-23	TFR	Lloyds	32 Day AC Interest			752.37					752.37
30-Jun-23	TFR	CCLA PSDF	Share Dividend			4084.00					4084.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
TOTAL RECEIPTS JUNE 2023			**18890.51**								
Total Receipts Carried Forward				1422.66	147919.00	12553.82	2300.00	3010.25	11800.85	28698.93	207705.51

Certified correct

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Councillor (Finance) RFO/CLERK

BACS PAYMENTS				Month	JUNE 2023						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				63968.04	25299.32	1996.00	0.00	1172.00	0.00	12485.67	104921.03
20-Jun-23	230601	[redacted]	Salary & Expenses		2152.20						2152.20
20-Jun-23	230602	[redacted]	Salary & Expenses		1761.92						1761.92
20-Jun-23	230603	[redacted]	SMP		848.70						848.70
20-Jun-23	230604	[redacted]	Salary & Expenses		1609.30						1609.30
20-Jun-23	230605	[redacted]	Salary & Expenses		1185.30						1185.30
20-Jun-23	230606	HMRC	PAYE & NI		1418.37						1418.37
20-Jun-23	230607	WPS	Pensions		1531.11						1531.11
20-Jun-23	230608	Hurdcott Landscapes	Contract & Var'ns	2330.16						466.03	2796.19
20-Jun-23	230609	eibe Play Ltd	St Peters Play Park	26519.29						5303.86	31823.15
20-Jun-23	230610	Comm 1st Trading	Annual Insurance		5968.51						5968.51
20-Jun-23	230611	Clerks & Councils Dct	Freedom Scroll		90.55					18.11	108.66
20-Jun-23	230612	Sarum Graphics Ltd	Leaflet Printing		34.50						34.50
20-Jun-23	230613	OS Community Cntr	Hall Hire & Grant		86.00	5000.00					5086.00
20-Jun-23	230614	Friends of Greentrees	S137 Grant			400.00					400.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
TOTAL BACS PAYMENTS JUNE 2023			56723.91								0.00
Total Payments Carried Forward				92817.49	41985.78	7396.00	0.00	1172.00	0.00	18273.67	161644.94

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Councillor (Finance) RFO/CLERK

DEBIT CARD & DIRECT DEBIT PAYMENTS				Month	JUNE 2023						
Date		Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				92817.49	41985.78	7396.00	0.00	1172.00	0.00	18273.67	161644.94
2-Jun-23	CD	Indeed Ireland	Job Advertising		134.81						**134.81**
9-Jun-23	CD	Gala Tent	3m x 3m Gazebo		479.93					95.99	**575.92**
12-Jun-23	DD	Hive Communications	IT Support		179.28					35.86	**215.14**
14-Jun-23	DD	Sandra Silk	Payroll		38.75					7.75	**46.50**
16-Jun-23	CD	CIRIA	SuDS Training Co.		300.00					60.00	**360.00**
19-Jun-23	CD	Land Registry	Plan Hill Rd		3.00						**3.00**
19-Jun-23	CD	Wiltshire Gallery	Scroll framing		36.31						**36.31**
21-Jun-23	DD	Nest	Pension		35.54						**35.54**
28-Jun-23	CD	ICO	Registration fee		40.00						**40.00**
28-Jun-23	CD	Solar Electronics Ltd	Stinky Ink f/Printer		29.45					5.89	**35.34**
30-Jun-23	CD	Viking	Stationery		61.40					12.28	**73.68**
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
TOTAL DEBIT CARD & DD JUNE 2023			1556.24								
Total Payments Carried Forward				92817.49	43324.25	7396.00	0.00	1172.00	0.00	18491.44	163201.18

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Councillor (Finance) RFO/CLERK

BACS PAYMENTS				Month	JULY 2023						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				92817.49	43324.25	7396.00	0.00	1172.00	0.00	18491.44	163201.18
18-Jul-23	230701	[redacted]	Salary & Expenses		2088.32						2088.32
18-Jul-23	230702	[redacted]	Salary & Expenses		1719.59						1719.59
18-Jul-23	230703	[redacted]	SMP & Holiday Pay		2024.51						2024.51
18-Jul-23	230704	[redacted]	Salary & Expenses		1569.32						1569.32
18-Jul-23	230705	[redacted]	Salary & Expenses		1321.89						1321.89
18-Jul-23	230706	HMRC	PAYE & NI		2018.03						2018.03
18-Jul-23	230707	WPS	Pensions		1493.03						1493.03
18-Jul-23	230708	Hurdcott Landscapes	Contract & Var'ns	2420.91						484.18	2905.09
18-Jul-23	230709	Idverde Ltd	Contract	791.18						158.24	949.42
18-Jul-23	230710	Ockenden Tree Serv.	Tree T522 O Sarum	495.00						99.00	594.00
18-Jul-23	230711	Alvian Ltd	Play Area Inspection	693.00						138.60	831.60
18-Jul-23	230712	Jam Print Design	Print PN200 48pp					1279.00			1279.00
18-Jul-23	230713	IAC Audit & Consult.	Internal Audit Fee		395.00					79.00	474.00
18-Jul-23	230714	SLCC Enterprises Ltd	LCC Job Evaluations		1277.50					255.50	1533.00
18-Jul-23	230715	Old Sarum Comm Ctr	Hall Bookings		80.25						80.25
18-Jul-23	230716	WALC	Training Course		125.00					25.00	150.00
18-Jul-23	230717	R Bourne Comm Fm	S137 Grant			5000.00					5000.00
18-Jul-23	230718	Phoenix Stars	S137 Grant			1000.00					1000.00
											0.00
											0.00
											0.00
											0.00
											0.00
TOTAL BACS JULY 2023			27031.05								0.00
Total Payments Carried Forward				97217.58	57436.69	13396.00	0.00	2451.00	0.00	19730.96	190232.23

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Councillor (Finance) RFO/CLERK

LAVERSTOCK & FORD PARISH COUNCIL									
TREASURY DEPOSIT REPORT			**JUNE 2023**						
LLOYDS									
Description	**Reference**	**Value Date**	**Invested**	**Withdrawn**	**Balance**	**Matures**	**Rate %**	**Interest**	
			Invested	**Withdrawn**	**Balance**	**Month's Interest**	**Total Interest**		
32-Day Notice	Invested BF				£1,425,812.88				
[redacted]	[redacted]	4-Aug-20		-£713,929.47	£711,883.41				
	[redacted]	1-Apr-22		-£700,000.00	£11,883.41				
	[redacted]	15-Jul-22	£250,000.00		£261,883.41				
	[redacted]	30-Sep-22	£100,000.00		£361,883.41				
	[redacted]	2-Dec-22	£150,000.00		£511,883.41				
	[redacted]	26-Jan-23		-£30,000.00	£481,883.41				
	[redacted]	15-Feb-23		-£50,000.00	£431,883.41				
Previous Statement		31-Mar-23			£440,458.18	£648.11	£8,574.77		
Current Statement		28-Apr-23			£441,083.68	£625.50	£9,200.27		
		31-May-23			£441,856.50	£772.82	£9,973.09		
		30-Jun-23			£442,608.87	£752.37	£10,725.46		

CCLA - PUBLIC SECTOR DEPOSIT FUND									
[redacted]		**Statement Date**	**Invested**	**Withdrawn**	**Balance**	**Month Dividend**	**Total Dividend**		
		7-Jul-22	£980,944.00		£980,944.00				
		31-Aug-22			£981,666.07	£722.07	£722.07		
		30-Sep-22			£983,013.27	£1,347.20	£2,069.27		
		31-Oct-22			£984,426.15	£1,412.88	£3,482.15		
		30-Nov-22			£986,121.64	£1,695.49	£5,177.64		
		31-Dec-22			£988,297.04	£2,175.40	£7,353.04		
		31-Jan-23			£990,849.36	£2,552.32	£9,905.36		
		28-Feb-23			£993,855.22	£3,005.86	£12,911.22		
		31-Mar-23		-£50,000.00	£946,788.94	£2,933.72	£15,844.94		
		30-Apr-23			£950,061.63	£3,272.69	£19,117.63		
		31-May-23	£90,000.00		£1,043,108.07	£3,046.44	£22,164.07		
		30-Jun-23		-£20,000.00	£1,027,192.07	£4,084.00	£26,248.07		
TOTAL FUNDS ON DEPOSIT					**£1,469,800.94**				

Certified correct

RFO

Laverstock & Ford Parish Council
Reserves Balance
2023-2024

Reserve	OpeningBalance	Transfers	Spend	Receipts	CurrentBalance
Capital					
Asset Replacement	176,177.66	44,003.00	60,170.01		160,010.65
Wiltshire Council Play Areas	81,837.61				81,837.61
Longhedge Community Growing	330.10				330.10
Old Sarum 9A9B Youth & Adult	14,667.80				14,667.80
Old Sarum Local Centre Youth &	19,429.56				19,429.56
Longhedge Outdoor Gym	12.00	-12.00			0.00
Total Capital	**292,454.73**	**43,991.00**	**60,170.01**		**276,275.72**
Earmarked					
Community Infrastructure Levy	78,248.32	11,800.85			90,049.17
Old Sarum Wessex Water Comp	1,400.00				1,400.00
Pilgrims Way Maintenance Part	23,422.97				23,422.97
Pilgrims Way Maintenance Part	13,319.37				13,319.37
Old Sarum Country Park Mainte	16,751.64				16,751.64
Old Sarum Country Park Extra F	195.38				195.38
Norman Drive Play Park Mainte	19,298.52		255.00		19,043.52
Old Sarum The Green Maintena	22,950.70		695.00		22,255.70
OSCC Play Park Maintenance	46,769.83				46,769.83
Old Sarum Sport Wall Maintena	10,153.49				10,153.49
Old Sarum Swale Maintenance	89,964.70		890.00		89,074.70
Virginia Way Play Park Mainten	12,511.77				12,511.77
Robinson Grove Play Park Mair	29,837.36				29,837.36
Hannah Way Play Park Mainten	14,492.24				14,492.24
Middleton Green Play Park Mai	21,053.39				21,053.39
Mannock Field Play Park Mainte	24,650.89				24,650.89
Palmer Green Play Park Mainte	10,530.20				10,530.20
Castle Hill CP Play Maintenance	96,337.15		145.00		96,192.15
Longhedge Community Open S	396,520.14				396,520.14
Skatepark Art Project					0.00
Longhedge Play Area Improvem	74,363.68				74,363.68
Bishopdown (HP1) Play Area M	9,950.00				9,950.00
Bishopdown (HP1) Play Area c	39,461.94		17,849.33		21,612.61
Total Earmarked	**1,052,183.68**	**11,800.85**	**19,834.33**		**1,044,150.20**
TOTAL RESERVE	**1,344,638.41**	**55,791.85**	**80,004.34**		**1,320,425.92**