



# Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

Meeting held virtually at 7.00pm on Wednesday 23<sup>rd</sup> February 2022

## MINUTES

**Councillors Present:** Baker, Barker, Lynn, Maskell (Chair), McDonald, Rigiani

**In attendance:** Deane (Clerk), Cavendish (Operations Officer), Prince (RFO),

This was a virtual council meeting. In accordance with current regulations, no resolutions or decisions are able to be made at this virtual meeting. Members of the public may still attend and may address the Committee at the start of the meeting.

**O.22.01 Apologies**

No apologies were received.

**O.22.02 Declarations of Interest**

No declarations of interest were made.

**O.22.03 Draft Minutes of Meeting on 25<sup>th</sup> November 2021**

No comments regarding Minutes were made.

**O.22.04 Matters Arising**

There were no matters arising.

**O.22.05 Bishopdown Farm Play Areas**

**St Luke's and St Peter's Play Areas**

The Operations Officer explained that drafts of Tender Documents had been created hoped to have them finalised to publish in March subject to feedback from the Operations Committee. Councillors supported specifying accessible equipment in the tender document. It was agreed that the area at St Luke's may suit accessible and sensory play equipment as it is a smaller and quieter area. Councillors also supported installing Communication Boards within play areas to facilitate communication between all users of our play areas.

It was agreed that the successful tender be presented to members of the public for comment. These comments can help to finalise the design.

The Operations Officer requested that three Councillors form the Tender Selection Committee. Cllr Maskell and Cllr Barker requested to be part of the Committee. It was agreed that Cllr Vanstone was also approached to form part of the Selection Committee.

### **Drake's Close**

The Operations Officer presented ideas for renewal of the area at Drake's Close. Councillors agreed that the fences were regularly broken to create a desire path from Hampton Park Trail to Drake's Close, it was not advisable to repair any fencing. Officers would therefore investigate reducing the size of the play area and installing fixed equipment. They would also investigate creating a permanent path in the area to allow access to the Hampton Park Trail.

#### **O.22.06 CIL Funding**

The Clerk informed Councillors that a sum of £1,150 was required for the noticeboard to be situated at Longhedge which will be taken from the Community Infrastructure Levy funding.

The Operations Officer updated Councillors on the Street Art Project at Old Sarum Skatepark. The application for funding to Southern Area Board to provide had been successful and an award of £1,086.20 had been made. Matched funding will be allocated from the Youth and Adult Offsite Recreation Funding.

#### **O.22.07 Environment Policy**

The first draft of the Environment Policy was presented with amendments from Councillors. It was agreed that suggested amendments would be presented at the next Full Council Meeting. Cllr Baker proposed to include the aim to be carbon neutral by 2030 within Scope 1 and 2.

If the Policy is approved, an Action Plan will be created to set out how the aims within the Policy will be met. It was suggested that the group creating the Action Plan should be made up of staff, councillors and members of community.

#### **O.22.08 Youth and Adult Offsite Recreation Funding**

The Operations Officer raised concerns about siting a Multi Use Games Area (MUGA) at Norman Drive and the potential for anti-social behaviour experienced at the Skatepark and The Green. The RFO believed that the archaeological survey wouldn't hinder development at Norman Drive.

It was agreed that staff would investigate both installing MUGA at Norman Drive and the extension of proposed changing rooms at the Longhedge Football Pitch to provide options.

#### **O.22.09 Memorial Policy**

The Operations Officer updated Councillors on work being carried out by the Communication and Community Engagement Committee to create a Memorial Policy. It had been requested that a member of the Operations

Committee also sit on the Policy Group. Cllr McDonald volunteered to sit on the Policy Group. Cllr Barker let Councillors know that she was already part of the group.

**O.22.10 Officers Report**

The Clerk advised Councillors that two agreements were coming to an end in the coming year. One at Norman Drive and one at Whitebridge. Councillors agreed investigations should be made to continue the lease agreement at Whitebridge. Councillors agreed that the agreement at Norman Drive should come to an end and fencing be removed as the shrubs have become established.

NEXT MEETING. Thursday 26<sup>th</sup> May 2022 at River Bourne Community Farm.