

1. BACKGROUND

The Parish Council took ownership of the Hampton Park Pavilion earlier this year. The Pavilion has been run for many years by a committee, and this committee continues to operate the Pavilion for the Parish Council under licence.

2. SUMMARY

The main hall is well used with regular hires. The Pavilion also contains changing rooms and showers for the cricket pitch, a small kitchen, a small office and a small committee room. There is also a large roof space, accessed by a pull down ladder and a goods lift.

The changing rooms are currently used as storage for the regular hirers. The roof space used to storage for the nursery but is no longer used. The small committee room is occasionally used for meetings but is too small to be hired out. The office is used for storage by the committee but is only big enough for one or two desks.

The Clerk has discussed better use of the space with the committee. The committee would like better storage arrangements for regular hirers of the hall, and a better kitchen space.

The Clerk has also discussed possible accommodation for the Parish Council within the building, which the committee are very happy to accommodate.

The Clerk has contacted three Salisbury based RIBA Chartered Architects to investigate possible options. One has failed to respond.

Two architects met with the Clerk and Operations Officer on site, and have quoted to conduct a full measured survey and feasibility study of different options with advantages and disadvantages, and provide estimated build costs of alternatives.

The two quotes received were £3650 and £1550, both plus VAT and disbursements. Disbursements will cover travel, printing fees, map fees etc and are not expected to exceed £200.

3. RECOMMENDATION

That the council resolves to appoint Paul Stevens Architecture Ltd to provide services as per their quotation dated 10th May 2024 at Hampton Park Pavilion, for a sum of £1550 + VAT and disbursements.