

LAVERSTOCK & FORD PARISH COUNCIL

Report for Agenda Item 24.112 Write-off of Assets

Subject: Assets for write-off by Council
Date: 15th July 2024
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1. Report Summary.

- 1.1 This report lists four assets from the Council's Asset Register that need the Council's approval to be written off.

2. Background.

- 2.1 The Asset Register lists all fixed assets owned by the Council and assigns a value being the cost at the time of completion or transfer.
- 2.2 The total value of assets is reported annually to the External Auditor.
- 2.2 All disposals, sale, transfer or write-off of fixed assets must be approved by full council.

3. Report

- 3.1 The following assets are recommended for write-off by the Council.
 - i. **Asset no: 12.** Noticeboard at Ford. Purchased from Glasdon UK in 2007 for £1,100. Damaged several times and now irreparable. Replaced with a similar noticeboard transferred from the Old Sarum Primary School.
 - ii. **Asset no: 17.** Samsung Laser printer. December 2009, £152. Beyond service life.
 - iii. **Asset no: 27.** Whitebridge boardwalk extension to pond. June 2013, £1,886. Significant rot and decay & beyond repair. Closed and due for replacement.
 - iv. **Asset no: 48.** Paved path to Parish Council office. February 2017, £184. Most slabs broken by vehicles.

4. Recommendation.

- 4.1 That the Council approves the write-off of assets 12, 17, 27, and 48 with a total value of £3,322.