



**Laverstock & Ford Parish Council  
Incorporating Milford, Bishopdown  
Farm, Old Sarum & Longhedge**

02 January 2025

To Members of the Finance & General Purposes Committee

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held on **TUESDAY 7 JANUARY 2025** at **7.00pm** in the **PARISH COUNCIL MEETING ROOM, RIVER BOURNE COMMUNITY FARM, LAVERSTOCK, SP1 2SR** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

**Gale Pettifer  
Parish Clerk**

Please contact the Parish Office - 07771 802839 / [parish-clerk@laverstock-pc.gov.uk](mailto:parish-clerk@laverstock-pc.gov.uk) - if you need further information on this agenda.

**Members of Finance & General Purposes Committee**

Councillor N Baker (Chair) - Laverstock & Milford Ward  
Councillor L Barker – Ford, Old Sarum & Longhedge Ward  
Councillor I McDonald – Laverstock & Milford Ward  
Councillor P Schneider - Ford, Old Sarum & Longhedge Ward  
Councillor L Waller – Bishopdown Farm Ward



**Meeting of the Finance & General Purposes Committee  
of Laverstock and Ford Parish Council to be held on  
TUESDAY 7 JANUARY 2025, at 7.00pm, in the  
Parish Council Meeting Room at River Bourne Community Farm, SP1 2SR**

Join the meeting online by Zoom at this [link](#).

<https://us02web.zoom.us/j/87941500935?pwd=cWpSNUpGOS9TandoNzRqRzNOdy9HQOT09>

Meeting ID 879 4150 0935. Phone in only 0203 481 5240. Password 1894.

For more information, please contact [parish-clerk@laverstockford-pc.gov.uk](mailto:parish-clerk@laverstockford-pc.gov.uk).

**AGENDA**

**FGP25.001 Apologies for absence**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

**FGP25.002 Declarations of interest**

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

**FGP25.003 Public participation time**

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

**FGP25.004 Confirmation of minutes of previous meeting held on 03 December 2024**

To confirm, as a correct record, the minutes of the previous meeting of the Committee. (LGA1972 sch12)

**FGP25.005 Matters arising from the previous meeting held on 03 December 2024**

To consider any matters arising from the previous minutes of the Committee.

**FGP25.006 Meeting Schedule for 2025**

To confirm frequency of meetings and schedule for 2025.

**FGP25.007 Monthly Finance Checks – to follow**

To confirm rota for councillors' monthly finance checks.

**FGP25.008 Annual Investment Strategy – to follow**

To review Annual Investment Strategy and recommend adoption by Full Council.

**FGP25.009 Officers' Report – verbal**

To receive Officers' updates and reports.

**FGP25.009 Draft Agenda Full Council Meeting 20 January 2025 – to follow**

To consider items for the draft agenda of the Full Council meeting.

**FGP25.010 Exempt Business/Matters in Confidence**

To consider a confidential report regarding River Bourne Community Farm lease.

**Date of next meeting:**

The date of the next meeting of the Finance & General Purposes Committee will be held on 4 March 2025 at 7.00pm, at the Parish Council Meeting Room, River Bourne Community Farm, Laverstock, SP1 2SR. .



**Minutes of a meeting of the Finance & General Purposes Committee, of Laverstock & Ford Parish Council held on Tuesday 3 December 2024 at 7.00pm in the Parish Council Meeting Room, River Bourne Community Farm, SP1 2SR**

Members Present: Councillors N Baker (Chair), I McDonald, L Waller

Officers Present: G Pettifer (Clerk), A Prince (RFO)  
Also present: M Ellis, Wilsons Solicitors

**FGP24.134 Apologies for absence**

Apologies were received and accepted from Councillors P Schneider and L Barker.

**FGP24.135 Declarations of interest**

There were no declarations of interest.

**FGP24.136 Public participation time**

There were was one member of the public present.

**FGP24.137 Confirmation of minutes of previous meeting**

**RESOLVED** that the minutes of the meeting held on Tuesday 12 November 2024 be confirmed.

**FGP24.138 Matters arising from the previous meeting**

There were no matters arising from the previous meeting.

**FGP24.139 Review of Policies**

**RESOLVED** to postpone discussion and bring policies to a future meeting.

- FGP24.139(a) - Data Protection
- FGP24.139(b) – Expenses Policy
- FGP24.139(c) – Publication Scheme

**FGP24.140 Hampton Park Pavilion**

**RESOLVED** to consider issue of lease for Hampton Park Pavilion at a future meeting.

**FGP24.141 RFO's Budget Report**

The Responsible Financial Officer gave a third draft budget report, which was discussed at length. The RFO will produce a further updated draft budget report for Full Council.

**FGP24.142 Draft Agenda Full Council Meeting 16 December 2024**

The agenda for the December meeting was reviewed and approved.

**FGP24.143 Dates Finance & General Purposes Committee for 2025**

**RESOLVED** this item be deferred to a future meeting.

**FGP24.144 Exempt Business – Matters in Confidence**

River Bourne Community Farm Lease

Michael Ellis, Wilsons Solicitors, updated the committee on the current situation at River Bourne Community Farm lease and would confirm in email his recommendations.

**Date of next meeting:**

The date of the next Finance & General Purposes meeting will be held on **7 January 2025** at **7.00pm**, and held at the Parish Council Meeting Room, River Bourne Community Farm, Laverstock SP1 2SR.

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