

REPORT PC25.134 Grant Applications October

Author: Trudi Deane, Parish Clerk

Date: 14th October 2025

1. REPORT SUMMARY

A report to councillors regarding grant applications received in September 2025.

2. BACKGROUND

The Parish Councils grant policy invites applications from charities, clubs and community groups to benefit the residents of the parish.

3. SUMMARY

Two applications received, attached Annex One Old Sarum and Longhedge Pantry and Annex Two Old Sarum Primary School PTA, were circulated to councillors at the start of October to consider if further information was required. One question was received regarding Old Sarum Primary School PTAs application, regarding possible restrictions on grants to schools. The Deputy Clerk has confirmed to councillors that the restriction applies to curricular provision, and the subject of this application would be considered extra-curricular provision. This is permissible for the Parish Council to fund.

4. RECOMMENDATION

That the council considers a grant of £1000 to Old Sarum and Longhedge Community Pantry towards subsidised shopping under the powers granted by Section 137 of the Local Government Act 1972.

That the council considers a grant of £973.93 to Old Sarum Primary School PTA towards their Thrive Room under the powers granted by Section 137 of the Local Government Act 1972.

Annex One

 Laverstock & Ford Parish Council incorporating Bishopdown Farm, Ford, Hampton Park, Laverstock, Longhedge, Old Sarum, River Down Park and parts of Milford 1894	Laverstock & Ford Parish Council incorporating Bishopdown Farm, Ford, Hampton Park, Laverstock, Longhedge, Old Sarum, River Down Park and parts of Milford Application for Grant for Voluntary Organisations Local Government Act 1972, Section 137
Please be advised that all applicants are invited to attend and address the Laverstock and Ford Parish Council Meeting deciding your application. Although this is not compulsory it is seen to be beneficial especially for grant applications over £500.	
1	Name of Organisation and date (the name of your club, charity etc. plus date of application)
	Old Sarum + Longhedge Community Pantry UNDER OLD SARUM + LONGHEDGE COMMUNITY CENTRE 266 CHARITY NUMBER 1161414
2	Amount of Grant aid being requested (how much money are you asking for?)
	£1,000
3	Tell us about the project or activity you are applying for financial support for (this space is for a summary, you can also include further detail and supporting documents with this application).
	We are looking for a Grant to pay for one months worth of subsidised shopping We are struggling to access the grants we have had available to us in previous years. We are trying to bring in much needed funds via other sources and by spreading the word by our presence in Tesco's once a month. Writing to local food businesses and local councillors and MP's.
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4	Please explain how your project or activity supports the Laverstock and Ford Parish Council's Parish Plan (available to view at www.laverstockford-pc.gov.uk)
	Our food supply project delivers directly supports the Laverstock and Ford Parish Plan by improving community well being. reducing food insecurity and strengthening local connections. By ensuring residents have reliable access to affordable, good quality food, we help families, young people and older residents alike. The project also fosters community spirit through volunteering and neighbourly support, while promoting sustainability by reducing food waste. In doing so, we enhance resilience, protect the environment and deliver on the Parish Plan's vision of a stronger, healthier and more inclusive parish.
5	Please tell us how your project or activity meets the criteria set out in the Laverstock and Ford Parish Council's grant policy (available to view at www.laverstockford-pc.gov.uk)
	See attached.

5	Approximately how many people who will benefit from your project or activity are residents of Laverstock and Ford Parish?
	At least 70 Households per week on average most Households comprise of four people.
7	What will be the TOTAL cost of your project/activity (not just the money you are applying for in this application but the overall cost of the project)
	45k.
8	Have you applied for grant/s for this project or activity from any other source? (Please give details and tell us the dates of when these monies will be awarded)
	WILTSHIRE COMMUNITY FOUNDATION 5k due in October.
9	If the TOTAL cost of your project/activity is more than the grant being applied for how will you fund the remaining costs?
	We have a monthly slot at Tesco for food Collection. We are working with schools to help spread the word about what we do as well as our recent win at the awards publicising the Pentry. We have set up a Just Giving Page and an Amazon wish list. We continue to apply for Grant Applications for which we fit the criteria for. We have support from the food Bank too. We are writing to food businesses in Salisbury to see if we can have surplus food from them. We are also writing to anyone we think might be able to help.

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4. How our Project Meets the Parish Council's Parish Plan

Our food supply project directly supports the Laverstock and Ford Parish Council's Parish Plan by improving community wellbeing, reducing food insecurity, and strengthening local connections. By ensuring residents have reliable access to affordable, good-quality food, we help families, young people, and older residents alike. The project also fosters community spirit through volunteering and neighbourly support, while promoting sustainability by reducing food waste and sourcing locally where possible. In doing so, we enhance resilience, protect the environment, and deliver on the Parish Plan's vision of a stronger, healthier, and more inclusive parish.

5. How our Project Meets the Parish Council's Parish Grant Policy

Project: Subsidised Food Shopping

Applicant Organisation: Old Sarum & Longhedge Pantry

1. About our organisation

We are a **not-for-profit community group** working to support residents of Laverstock & Ford parish (and beyond now) who are experiencing financial hardship. Our work is entirely voluntary, with no commercial motive. We operate a community **bank** account and maintain clear records of income and expenditure.

2. Benefit to parish residents

The subsidised food shopping scheme will **benefit wholly and mainly residents of Laverstock, Ford, Old Sarum, Longhedge, and Hampton Park**. It is designed to reduce the impact of the rising cost of living by providing affordable, healthy food. We expect to support approximately **100 households** during the next 12 months, including families, pensioners, and vulnerable individuals.

3. Meeting an identified need

Feedback from local residents, schools, and health professionals has highlighted that many households are struggling to afford basic groceries. Our project directly addresses this by making food accessible and affordable, reducing food insecurity and improving wellbeing.

4. Value for money

Grant funding will be used **directly to subsidise food costs** for local residents. With volunteer support and partnerships with local suppliers, we are keeping overheads low so that the maximum benefit goes straight to residents. For example, a grant of £1,000 would enable us to provide around **280 shopping trips**.

5. No retrospective funding

This application is for funding future delivery of the scheme. No grant money will be used to reimburse past expenditure.

6. Sustainability and complementarity

We are working alongside other local organisations (e.g. [local foodbanks, churches, schools]) to ensure that we complement rather than duplicate existing provision. While the grant would provide essential support in the short term, we are also pursuing donations, sponsorships, and partnerships to build long-term sustainability.

7. Other funding

We will disclose all other grant applications and funding received. Our current reserves stand at **£5.8K**, and we are requesting this grant to expand our capacity to meet growing demand.

8. Monitoring and accountability

We will provide the Parish Council with a **report and evidence** of how the grant has been spent. This will include receipts, accounts, photographs, and feedback from residents. We welcome opportunities to share progress with councillors and the community.

9. Alignment with Parish Council priorities

This project delivers a **measurable improvement in community welfare**, directly supports those most in need, and represents good value for public money. It aligns with the Parish Council's priorities of promoting community wellbeing and supporting residents in practical, sustainable ways.

Annex Two



Laverstock & Ford Parish Council

incorporating Bishopdown Farm, Ford, Hampton Park, Laverstock, Longhedge, Old Sarum, River Down Park and parts of Milford

Application for Grant for Voluntary Organisations Local Government Act 1972, Section 137

Please be advised that all applicants are invited to attend and address the Laverstock and Ford Parish Council Meeting deciding your application. Although this is not compulsory it is seen to be beneficial especially for grant applications over £500.

1	Name of Organisation and date (the name of your club, charity etc. plus date of application)
	OLD SARUM PRIMARY SCHOOL PTA
2	Amount of Grant aid being requested (how much money are you asking for?)
3	Tell us about the project or activity you are applying for financial support for (this space is for a summary, you can also include further detail and supporting documents with this application).
	We have a school of 285 pupils of which 23% are on pupil premium and we have a high number of military families in our school community as such only 74% of pupils stay from reception to year 6 as lots of children move in and out of the school. We have an index of multiple deprivation rank of 18,491 decile 6. We have 24.9% of children with SEND requirements which is above the national average of 17.1%. Our schools serves a community with medium levels of deprivation where many children face significant barriers to learning due to social, emotional and sensory needs. We propose creation of a Thrive Room - a dedicated sensory rich space, designed to support regulation, emotional wellbeing, and readiness to learn. This safe and stimulating environment will enable children to engage in tailored sensory experiences, helping them develop self-regulation skills, reduce anxiety, and improve focus in the classroom. By investing in this space we aim to ensure every child has the opportunity to thrive academically, socially and emotionally. We are requesting funding of £973.93 to purchase: 3 x peanut balls £38.97 1 bubble column light £331.99 1 sensory fibre optic curtain light £414.99 1 happy feet textured play mat £127.99 1 sensory light up kit £59.99

4	Please explain how your project or activity supports the Laverstock and Ford Parish Council's Parish Plan (available to view at www.laverstockford-pc.gov.uk)
	We believe this fits well into the community resilience element of the strategy and under youth provision. The Thrive Room will be available for use by all students within the school who predominantly reside within the Laverstock and Ford area. We believe the Thrive room will enable students to develop and learn life skills that will be useful within their homes and communities and help towards reducing anti social behaviour as the children grow and develop by giving them a solid base of emotional regulation tools.
5	Please tell us how your project or activity meets the criteria set out in the Laverstock and Ford Parish Council's grant policy (available to view at www.laverstockford-pc.gov.uk)
	We fit under category A as a registered charity. We believe the funding and resources we're requesting will immensely improve well being and mental health of all children attending the school. As secretary of the charity I am also a Strategic Sourcing Manager for Mars Wrigley and have over 20 years of procurement experience as such I believe we can effectively and efficiently source items required at the best value for the L&F grant and the school. I apologise I am unable to attend the next meeting on 20th October as I will be on holiday however our Chair Danni Firmin and Treasurer Nina Cope will be in attendance to discuss any questions you may have.

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5	Approximately how many people who will benefit from your project or activity are residents of Laverstock and Ford Parish?
	285 however school numbers do fluctuate regularly.
7	What will be the TOTAL cost of your project/activity (not just the money you are applying for in this application but the overall cost of the project)
	£5431,67
8	Have you applied for grant/s for this project or activity from any other source? (Please give details and tell us the dates of when these monies will be awarded)
	We have requested a Tesco blue token slot (£500-£1500) for January next year but haven't heard if we've been selected. We're planning to apply for a Ford Community Fund of £3000 which we will know in 2026 if successful. We continue to fundraise with the school however with cost of living and reducing class numbers this is getting harder to fund raise the money we require for this project.
9	If the TOTAL cost of your project/activity is more than the grant being applied for how will you fund the remaining costs?
	We will be continuing to apply for relevant grants and conduct fundraising events in conjunction with the school.