



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

Meeting of the Personnel Committee of Laverstock and Ford Parish Council held on Friday 12th September 2025 at Parish Office River Bourne Community Farm

MINUTES

Councillors present: Waller (Chair), Baker, Jones, McDonald

In attendance: Sloan (Clerk)

The meeting commenced at 10.05am.

PERS25.024 Apologies

There were no apologies

PERS25.025 Declarations of Interest

There were no declarations of interest.

PERS25.026 Approval of Minutes

Resolved: to approve the minutes of the meeting held on 6th June 2025

PERS25.027 Policy Reviews

- **LGPS Discretions Policy**
Discussion on the policy was deferred to the next Personnel Committee meeting.
- **Sickness and Absence Policy**
Councillors asked the Clerk to obtain advice from WorkNest on amending the draft policy.
- **Training and Development Policy**
Councillors discussed some amendments which will be incorporated in the policy to be presented to Full Council.
- **Vexatious Complaints Policy**
Councillors asked the Clerk review the draft policy and incorporate specific amendments. Draft policy to be presented to Full Council when adjusted.

PERS25.028 Budget 26/27

Councillors discussed budget planning for 26/27. Clerk presented his thoughts on potential staffing requirements for the same period.

PERS25.029 Clerks report

There was no report.

PERS25.030 Exempt Business – Exclusion of the Press and Public

Resolved: that in view of the staff in confidence nature of the business about to be transacted, that the public and press be temporarily excluded from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 and the Local Government Act 1972 s100.

Operations Assistant

The Clerk updated Councillors on the recruitment process for this post and his recommendation of a candidate which will be discussed in Exempt Matters by Full Council.

The meeting closed at 11.30am.

NEXT MEETING. Date of the next meeting of the Personnel Committee of the Parish Council to be advised.

SIGNED:

DATE: