



Meeting of the Finance & General Purposes Committee of Laverstock and Ford Parish Council held on 2ND DECEMBER 2025 at River Bourne Community Farm MINUTES

Councillors present: Jones (Chair), McDonald, Waller, Williams

Councillors Holland and Lynn also attended as non-committee members.

In attendance: Sloan (Clerk), Deane (Deputy Clerk), Prince (Responsible Financial Officer RFO). The meeting commenced at 7.04pm.

FGP25.054 Apologies for absence

Apologies had been received from Cllr Schneider.

Resolved: to accept apologies received.

FGP25.055 Declarations of interest

There were no declarations of interest.

FGP25.056 Public participation time

There were no members of the public in attendance.

FGP25.057 Confirmation of minutes of previous meeting

Resolved: to adopt the minutes of the meeting held on 4th November 2025.

FGP25.058 Review of Policy

The Clerk had circulated a draft Driving for Work policy and outlined the reasons for introducing this to comply with health and safety obligations. The Clerk highlighted the inclusion of a proposal to include an annual payment towards this expense. The RFO will check the implications with our payroll provider.

Resolved: to recommend the policy as circulated to Full Council.

FGP25.059 Review of Corporate Risk Register

This item was deferred until the next meeting as more work was required.

FGP25.060 Review of updated 2026/2027 Budget

The RFO had circulated Report FGP25.060 in advance of the meeting with a draft budget proposal for 2026/27. Several items were debated in detail. The only change the committee wished to make to the draft was to remove £5,000 budgeted for a Public Works Loan Board Loan, anticipating any loan for the Pavilion works would not be required until 2027/28.

Resolved: to recommend a revenue expenditure budget totalling £460,950 and a precept requirement of £436,207 to Full Council for the financial year 2026/27.

This represents an increase in precept of 17.59% and an increase on Band D of 16.36%.

FGP25.061 RFO Report and Correspondence

The RFO requested councillors to authorise a transfer of funds from Lloyds to CCLA the following day. Cllrs Waller and Williams agreed to action this.

FGP25.062 Clerk's Report

There were no further items raised.

FGP25.063 Review of Draft Agenda for Full Council meeting 15th December

The Clerk had circulated the draft agenda. No changes were proposed.

The meeting closed at 8.57pm.

Date of next meeting:

To note the date of the next meeting, which is scheduled for March 3rd, 2026, at 7.00pm, and held at Parish Office, River Bourne Community Farm, Laverstock, SP1 2SR.

SIGNED:

DATE: