



Laverstock & Ford Parish Council Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

12th May 2026

To All Members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND the ANNUAL meeting of **LAVERSTOCK & FORD PARISH COUNCIL** to be held on **Monday 18th May 2026** at **7.00pm** in the **Old Sarum and Longhedge Community Centre** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Jon Sloan
Parish Clerk

Please contact the Parish Office - 07771 802839 / parish-clerk@laverstockford-pc.gov.uk
- if you need further information on this agenda.

Members of Laverstock & Ford Parish Council

Councillor L Jones (Chair) – Laverstock & Milford Ward
Councillor L Waller (Vice Chair) – Bishopdown Farm
Councillor N Baker – Laverstock & Milford Ward
Councillor L Barker – Ford, Old Sarum & Longhedge Ward
Councillor K Lynn – Ford, Old Sarum & Longhedge Ward
Councillor I McDonald – Laverstock & Milford Ward
Councillor L Holland – Ford, Old Sarum & Longhedge
Councillor P Schneider – Ford, Old Sarum & Longhedge
Councillor C Vanstone – Laverstock & Milford Ward
Councillor E Williams – Bishopdown Farm



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

**Meeting of the Parish Council to be held on
Monday 18th May 2026 at 7.00pm
Old Sarum and Longhedge Community Centre**

Join the meeting online by Zoom at this [link](#).

<https://us02web.zoom.us/j/87941500935?pwd=cWpSNUpGOS9TandoNzRgRzNOdy9HQT09>

Meeting ID 879 4150 0935. Phone in only 0203 481 5240. Password 1894.

For joining instructions, or if you have any questions, please contact the Parish Clerk at parish-clerk@laverstockford-pc.gov.uk.

Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

AGENDA

PC26.049 Election of Chair and Vice Chair

PC26.050 Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

PC26.051 Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

PC26.052 Confirmation of minutes of previous meeting held on 20th April 2026

To confirm, as a correct record, the minutes of the previous meeting of the Council. (LGA1972 sch12)

PC26.053 Grants

- District Sports – Report PC26.053 Grant Application April 2026

PC26.054 Planning

Wiltshire Council is the local Planning Authority and consults Laverstock & Ford Parish Council on planning applications received for the parish. To consider the following planning applications received:

- Planning Log

PC26.055 To sign the engrossments relating to the transfer of an unregistered strip of land at Old Sarum / Longhedge

PC26.056 Policy Reviews

- To consider the adoption of the three following personnel policies
 - o Staff Appraisal Policy (Personnel Committee) – Report PC26056(a)

- Stress Management Policy (Personnel Committee) – Report 26056(b)
- Anti Bullying and Sexual Harassment (PERS25.035(a)) – Report PC26056(c)
- To review the Complaints Procedure – Report PC26056(d)
- To review the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation – Report PC26056(e)
- To review the Council's policy for dealing with the press/media – Report PC26056(f)
- To review the Council's employment policies and procedures – Report PC26056(g)
- To review the Reserves Policy – Report PC26056(h)

PC26.057 Review of Governance

Standing Orders, Financial Regulations, Scheme of Delegation and Constitution

PC26.058 Review of Compliance with AGAR Assertion 10

Report PC26.058 AGAR Assertion 10

PC26.059 Review of Assets

- To note that the Asset Register was adopted in April's Meeting (PC26.046).

PC26.060 Election of Committee Chairs and memberships

PC26.061 Review of Memberships and subscriptions

PC26.062 Approval of Insurance

PC26.063 Review of Effectiveness of Internal Controls

PC26.064 Approval of Internal Audit

PC26.065 Approval of Annual Governance Statement

PC26.066 Approval of 2025-26 Accounting Statement

PC26.067 Approval of the Notice of the Period for Exercise of Public Rights

PC26.068 To note the end of year Bank Reconciliation

Financial Regulation 2.6 requires a bank reconciliation be carried out at the end of each financial year by a member who is neither the Chair nor sits on the Finance and General Purposes Committee.

PC26.069 Finance Report

- To receive report from Responsible Financial Officer (RFO).
- To adopt monthly accounts for April 2026
- To authorise payments for May 2026
- To review Reserves and Treasury deposit report

PC26.070 Clerk's Report – verbal

- To note report from Clerk (Responsible Officer)

Date of next meeting: To note the date of the next meeting which is scheduled for Monday 15th June 2026 at Old Sarum and Longhedge Community Centre.