



## Meeting of the Finance & General Purposes Committee of Laverstock and Ford Parish Council held on June 2<sup>nd</sup>, 2026 in the Parish Office at River Bourne Community Farm, SP1 2SR

### DRAFT MINUTES

**Councillors Present:** Jones (Chair), Holland, McDonald, Waller, Williams

**In attendance:** Sloan (Clerk), Prince (Responsible Financial Officer). No members of the public were present or online. The meeting commenced at 7:03pm.

#### **FGP26.008 Apologies for absence**

There were no apologies as all members present.

#### **FGP26.009 Declarations of interest**

There were no declarations of interest.

#### **FGP26.010 Confirmation of minutes of previous meeting held on March 3<sup>rd</sup>, 2026**

**Resolved:** to adopt the minutes of the meeting held on 3<sup>rd</sup> March 2026 as a true record.

#### **FGP26.011 Consideration of possible charging scheme for use of Council land**

**Resolved:** to accept the recommendations of Report FGP26.011. Namely:

- a) Support the introduction of a charging framework
- b) Protect free or low-cost access for community use
- c) Apply charges to commercial and mixed-use events
- d) Support the use of refundable deposits
- e) Recommend to Council that, prior to implementation, the VAT implications of any charging scheme are reviewed, and that professional advice is obtained where appropriate or if activity levels increase.

Details of any proposed future charging scheme will be put to Council for approval prior to implementation.

#### **FGP26.012 RFO report and correspondence**

The RFO delivered a verbal report in which he referenced the transfer of £100,000 from the Trustee Account to the CCLA, authorised by Cllrs Jones and Williams and made a request to add an agenda item for June's Full Council meeting to amend the bank mandate. FGP noted the RFO's report. The RFO proposed that the Wiltshire Wildlife Trust membership renewal approved by Council (PC26.061) be taken at Corporate Membership level (£200 per annum). FGP approved this proposal.

#### **FGP26.013 Clerk's report**

The Clerk delivered a verbal report. The following matters were discussed: the progress of the Venues management project and Councillor recruitment; a request from a resident for Council to consider installing a defibrillator in Bishopdown Farm; and the correspondence between the Clerk and The Land Trust on the management of Castle Hill Country Park.

#### **FGP26.014 Review of Draft Agenda for Full Council Meeting 15<sup>th</sup> June 2026**

The draft agenda was reviewed and no changes suggested other than the noted bank mandate matter. It was agreed that there is no need for this Committee to continue reviewing Full Council agendas in future meetings.

**Confidential Session**

At the conclusion of this part of the Agenda, the Committee resolved to exclude the public and press under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 due to the confidentiality of the next business to be conducted.

**FGP26.015 Exempt business - Staff matters in confidence**

**Resolved:** to accept confidential report FGP26.015 and recommend that Full Council also so do at the June Council meeting.

**Date of next meeting:**

The date of the next meeting, which is scheduled for 8<sup>th</sup> September 2026 at 7.00pm, and held at Parish Office, River Bourne Community Farm, Laverstock, SP1 2SR was noted.

The meeting closed at 8.29pm.

SIGNED:

DATE: