



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

Meeting of the Parish Council held on Monday 20th July 2026 at Old Sarum and Longhedge Community Centre

DRAFT MINUTES

Councillors present: Baker, Barker, Holland, Jones, Lynn, Mallett, McDonald, Vanstone, Waller, Williams

In attendance: Deane (Deputy Clerk), Prince (Responsible Financial Officer RFO)

There were 8 members of the public in attendance, with a further 3 joining the meeting online.

One member of the public spoke about the lack of a community defibrillator on Bishopdown Farm. It was suggested that the resident contact a local community organisation such as Hampton Park Pavilion.

One member of the public (online) who lives close to Longhedge Football Pitch spoke with concerns regarding floodlighting and artificial surfacing. A representative from Salisbury Football Club confirmed investigations from 2024 into the possibility of a 3G pitch were never progressed, and they were investigating possible management of the grass pitch with the Parish Council. The Chair confirmed a joint statement from the Parish Council and Salisbury Football Club would be issued.

The meeting commenced at 7.18pm.

PC26.091 Apologies for absence

There were no apologies for absence.

PC26.092 Declarations of interest

There were no declarations of interest.

PC26.093 Confirmation of minutes of previous meetings held on 15th June and 9th July 2026

The RFO reported that the month of debit card payments had been incorrect in the draft minutes circulated, and this had been corrected in the minutes for approval.

Resolved: To confirm as amended, as a correct record, the minutes of the meeting held on 15th June 2026.

Resolved: To confirm, as a correct record, the minutes of the meeting held on 9th July 2026.

PC26.094 Planning

Planning Log

Report PC26.094 had been circulated in advance of the meeting.

Resolved: to approve the following responses:

PL/2026/04188 Works to TPO trees LAF017 Adj to Applin Road SP1 3PD **NO COMMENT**

PL/2026/03882 Reduce crown and lateral spread 3 Acer trees at 43 Applin Road, Salisbury SP1 3PD **NO COMMENT**

PL/2026/03480 Removal of existing signage and display of 2 fascia signs and 1 Pylon sign at Land Fronting Otton Land Rover, Old Sarum Park SP4 6EB **NO COMMENT** PL/2026/03349

Installation of solar panels to barn roof at Ford Mill, Ford SP4 6DN **NO COMMENT**

Local Plan call for sites

Councillors discussed the merits of whether or not the Parish Council should consider nomination of land for housing, employment or infrastructure. Councillors agreed that the Parish Council should not nominate sites.

PC26.095 Grants

The Clerk had circulated Report PC26.095 in advance of the meeting with an application from Devenish Bradshaw Charitable Trust. Two representatives of the trust presented the application and answered councillors questions.

Resolved: That the Council grants £2,101 to Devenish Bradshaw Charitable Trust towards the building of a shared use path across the water meadows towards the end of Cow Lane under the powers granted by Section 50 of the Highways Act 1980.

PC26.096 Highways

The Clerk had circulated Report PC26.096 in advance of the meeting with a Highways Improvement Request for additional lighting in Greenwood Avenue. Councillors discussed the issue and decided they wished to visit the site before making a decision, and this item will be deferred to the next meeting.

PC26.097 People's Emergency Briefing

Councillor Holland had circulated Report PC26.097 in advance of the meeting with details of the briefing film she had attended with Cllrs Baker and Waller.

Resolved: to support New Sarum WI to show the People's Emergency Briefing by agreeing the use of LFPC contacts lists to promote the event. LFPC will be acknowledged as a sponsor of the event.

PC26.098 To consider the proposed replacement of an outbuilding at River Bourne Community Farm

Further to the June meeting, the Clerk had circulated Report PC26.098 in advance of the meeting with plans showing the size and appearance of the proposed building.

Resolved: to grant landlord consent in principle to the replacement of the existing outbuilding, subject to:

- The proposed structure being installed substantially in accordance with the drawing submitted to the Council.
- RBCF obtaining any planning permission, building regulation approval or other statutory consent that may be required.
- RBCF meeting all costs associated with the works.
- RBCF maintaining the structure thereafter in accordance with the terms of the lease.

PC26.099 Community Governance Review

Councillor Baker had circulated Report PC26.099 in advance of the meeting regarding possible Wiltshire Council division and Parish Council ward boundary changes to balance numbers. Cllr Baker will consult Democratic Services to establish when resident and Parish Council consultation will commence and what format that will take.

PC26.100 Finance Report

The RFO reported that £20,000 had been transferred from deposit accounts to meet monthly payments, and that two further large withdrawals were possible to meet payments for works on fencing and the new MUGA. One advertiser was in arrears for newsletter advertising. Due to constraints on online banking system, payments would be made in two parts this month. Cllrs McDonald and Waller agreed to conduct the additional authorisation. The RFO had circulated Report PC26.100 in advance of the meeting. Cllr McDonald confirmed he had checked the accounts in detail this month.

To adopt monthly accounts for June 2026

The total funds held on 30th June 2026 were £2,082,445.03.

Resolved: to adopt monthly accounts for June 2026 as a true record of the Council's finances.

Authorisation of payments

The list of payments had been circulated in Report PC26.100. BACS payments for July total £35,814.30. Debit Card, Direct Debit and Standing Order payments in June totalled £1,317.46.

Resolved: that the Council authorises the debit card, direct debit and standing order payments of £1,317.46 in June 2026 and the BACS payments of £35,814.30 in July 2026.

Review of Reserves and Treasury Deposit Report

Reserves and Treasury Reports had been presented in report PC26.100. £2,061,504.84 was held on deposit on 30th June 2026.

With Lloyds, £275,728.01 is invested in a 95-Day Notice account that yielded £635.04 interest at 2.63%.

With CCLA, £1,785,776.83 is invested in the Public Sector Deposit Fund and earned a dividend of £5,467.09 in June. The dividends were re-invested. The current yield is 3.83%. Total interest and dividends earned in June 2026 were £6,102.13. The monthly budget is £4,500. Earmarked Reserves held on 21st July 2026, after all payments have been made, will be £1,800,341.58. Of this total £79,018 has been committed to several projects. Larger sums have also been committed to the Pavilion rebuild but they have not yet been allocated in detail.

Resolved: to note the report on Treasury Deposits and Reserves.

PC26.101 Clerk's Report

The Deputy Clerk reported that work continued on Community Buildings with an application submitted to form the new charity. A contract prestart meeting had been scheduled for works to the new Parish Office.

The Deputy Clerk reminded councillors to submit new bus shelter proposals to the Clerk and noted damaged shelters had been reported. The Clerk continues to make progress with fly tipping issues in Old Sarum through engagement with housing associations, and councillors were asked to attend a residents day planned for August 4th. Works on the new MUGA at Old Sarum are due to start on 3rd August.

The Deputy Clerk reported that Salisbury Football Club were assisting Wiltshire Council with contacts to inspect and sign off the Longhedge Football Pitch, and that they had expressed a possible interest in management of the pitch in the future. The club have been asked to prepare proposals for discussion at the next meeting.

Meetings with The Land Trust and River Bourne Community Farm are coming up, and the Clerk continues to promote councillor recruitment with 3 possible candidates in the pipeline. A changeover of IT provider is scheduled for September.

Longhedge remedial roadworks are due to start in September and tree works are scheduled at open space in Westside Close. Volunteers were requested to contact the Deputy Clerk for a youth event on 5th August and a meet the councillor event on 31st August.

Councillors agreed there was insufficient business and limited availability for a meeting in August, so the next meeting will be September.

Confidential Session

Resolved: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

PC26.102 Exempt Report – Staff matters in confidence

The Clerk had circulated confidential Report PC26.102 in advance of the meeting regarding Appointment of new CCE Officer.

Resolved: to approve the recommendations of the confidential report.

Date of next meeting: To note the date of the next meeting which is scheduled for Monday 21st September 2026 at Old Sarum and Longhedge Community Centre.